



APRIL 2024 QUARTERLY MEETING AND BOARD MEETING MINUTES

Connecticut Society for Healthcare Risk Management

Courtyard Marriott in Southington, CT 06489

April 2, 2024

Present: Tracey Angelo, Rachel Booth (Secretary), Cheryl Costa, Pamela Fiore (Past President), Allison Funicelli (Treasurer), Mario Giannettino (President-Elect), Jennifer Hackett, Christine Keenan (Director), Dawn Lantiere (President), Lisa Mariani (Director), Patrick McGrath, Pamela Miller (Past President), Susan Stango, Cara Staus, Kelsey Virgulto (Director)

The CSHRM April Quarterly Meeting was called to order on April 2, 2024 at 9:00am and Board Meeting at 1:00p.

Topic	Discussion	Recommendation / Action	Follow-up
I. Minutes	Not applicable	Not applicable	Not applicable
II. President's Update	- Acknowledgement that this is the first in person meeting since COVID - Participant introductions - Announcement that the 32nd New England regional healthcare risk management conference is May 5 -7, 2024 in Mystic, CT. - Upcoming meetings: - June 18 - webinar - Sept 17 - in person (Bridgeport) - Dec 3 - in person TBD - Thank you to Cara for work on CSHRM website	Not applicable	Not applicable
III. Awards Presentation	- Past president award 2023 presented to Pamela Miller - Risk professional of the year presented to Patrick McGrath	Not applicable	Not applicable
IV. Treasurer Report	Account: 9552 Balance: \$27,721.52 - Money collected in dues and most used to pay credit card fees to Star Chapter 2023 regional profits to be deposited - Currently about 30 chapter members	Goal is to increase membership for dues to support activities.	Allison Funicelli to submit the working account balance.

Topic	Discussion	Recommendation / Action	Follow-up
	- The chapter offers ASHRM scholarships to conference, academy, NNESHRM. Also helps pay for CPHRM. - Planning to send Dawn Lantiere (President) to a conference		
V. Educational Sessions	- Title: Nurse Staffing Ratios: A Solution or Mandating the Impossible? Speaker: Mario Giannettino - Title: Time for Spring Cleaning? Dust off and Clean Up Your Risk Management Program Speakers: Tracey Angelo and Allison Funicelli	Not applicable	Not applicable
VI. Other and Closing	Not Applicable	Not applicable	Not applicable
VII. Board Meeting 1p-2p	Present: Dawn Lantiere, Pamela Fiore, Mario Gionnettino, Rachel Booth, Allison Funicelli, Kelsey Virgulto, Christine Keenan, Lisa Mariani Initiated planning for NNESHRM. - For the raffle last year, we did a CT themed basket that included local food and drink. Considering doing something similar. - Discussed purchasing swag, such as magnetic logo clips that holds CT chapter specific information. - Table prep with cloth and banner. Brainstorming session: methods to increase memberships and fill open positions. - CHA risk group has put in plugs for CSHRM - Considerations included creating a social media page, a patient safety collaborative education session, group activity such as golf tournament or cornhole. - Robust discussion surrounding discounts for membership including individual membership, groups rate (if registers more than 3 people), mid year discount, sign up at NNESHRM table. - Robust discussion about providing education and associated discounts. Offer presentations to focal organizations and give credits. NY chapter does webinars so consider doing a joint	Solidify December meeting location and presentation prior to NNESHRM. Increase the number of July webinar presentations. Bylaw review and comments to be sent to Dawn by Tuesday April 16. She will compile proposed edits and send to Mario for review.	- NNESHRM planning: raffle basket, swag, table prep - Follow-up with Susan Stango on her interest in becoming a member of the board. - Allison to reach out to CSHRM website person about adding links to each state chapter. - Christine to connect with Cara to discuss discount plan. - Mario to see if a firm will come to speak. - Mario will reach out to a broker he knows to see if they will open up their contacts to us. - Mario to reach out to ? Mike Midgley with request to present in June (webinar) - Allison to see if the bylaws can be converted

Topic	Discussion	Recommendation / Action	Follow-up
	seminar with them. Ask other chapters if we can invite their members to our webinar. Choose a topic with national reach and present beyond CT. ASHRM says you need to listen live in order to get credits and charges \$39/hour. Consider exploring process to attach CMEs to education. Consider having a judge speak. Allison financial information: • Since we are a non profit, the goal is the maintain less than \$50,000 in CSHRM account. • We had to pay for open hotel rooms at 2023 regional conference because many MA participants drove home. • Considering making a cheat sheet document that includes information such as bill pay. • Planning to change CSHRM bank from Wells Fargo to TD bank Copies of CSHRM board of directors and officers responsibilities were distributed. Copies of the Bylaws were distributed. These need to be read and reviewed annually. Proposed changes need to be reviewed by an attorney. All need to read and send edits to Dawn by 04.16.2024.		into a Word document and then email to the group. • Proposed edits to the bylaws will be discussed and voted on during the next meeting. • Dues go from Star Chapter go to Star pay and Alison will work to figure out how to change this once bank is changed. • Group photo when together next.
VIII. Next Meeting	June 18, 2024 via Webinar		